

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
**Holland Brook School Board of Education Meeting Room**  
Regular Meeting 6:00 p.m.  
February 26, 2019

**AGENDA**

**Call to Order by Board President – Open Public Meetings Act – Roll Call**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

**ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**Flag Salute**

**Superintendent's Report**

- 02018-19 and 2019-20 Calendar Review
- Screenagers Parent Viewing - March 5
- Budget Review
  - Transportation
  - Facilities
  - Administration and Personnel/Benefits

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

**0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

## **CORRESPONDENCE**

Email H.M.

Email M.H.

Email R.S.

## **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01- 1.03

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 Enrollment and Drill Reports January 2019

1.02 Motion to accept the HIB reports and affirm the Superintendent's decision on the following cases:

<b>CASE NUMBER</b>	<b>SCHOOL</b>	<b>DATE</b>	<b>FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING</b>
6	RMS	1/14/2019	No
7	RMS	1/23/2019	Yes

1.03 RMS Discipline Report November 15, 2018 - January 30, 2019

## **MINUTES**

Motion to adopt 2.01 - 2.02

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes February 5, 2019.

2.02 Motion to approve the Executive Session Meeting Minutes February 5, 2019.

## **FINANCE/FACILITIES**

### **Committee Report**

Motion to adopt 3.01- 3.05

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **February 7, 2018** through **February 27, 2019** for a total amount of **\$391,695.12**.  
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule February 26, 2019** for a total amount of **\$4,843.19**.  
(Attachment 3.02)

3.03 Motion to approve the following Resolution:

**WHEREAS**, the Readington Township Board of Education is in receipt of the Comprehensive Annual Financial Report FY 2017-18 (CAFR) and the Auditor's Management Report as prepared and submitted by Bedard, Kurowicki & Co., CPA and

**WHEREAS**, the Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the auditing firm,

**NOW, THEREFORE BE IT RESOLVED** that the Readington Township Board of Education accepts and files with the Department of Education the Comprehensive Annual Financial Report and Management Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2018 and no corrective action plan is recommended in the report for the year 2017-2018.

(Attachment 3.03 – 3.03a)

3.04 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 school year.  
(Attachment 3.04)

3.05 Motion to approve the Child Study Team Contract Agreement with the Hunterdon County Educational Services Commission, at rates per attachment, for the entire school year.  
(Attachment 3.05)

**EDUCATION/TECHNOLOGY**  
**Committee Report**

Motion to adopt 4.01- 4.10

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 4.01 Motion to apply for and accept three grants from the Readington Township Home School Association:

SCHOOL	AMOUNT	USED FOR
Holland Brook School	\$429.40	Three (3) ball chairs D. DeFranco - Grade 4 Math & Language Arts
Readington Middle School	\$523.00	Eight (8) junior wobble chairs J. Barbiche-Dahler - Grade 7 Social Studies
Holland Brook School	\$310.56	Samba t-shirts (ratify in accordance with Policy#7230-Gifts)

- 4.02 Motion to approve DC Fagan Psychological Services to complete Neuropsychological Assessments of students at a rate not to exceed \$4,000.00.
- 4.03 Motion to approve Morris Psychological Group, P.A., to complete Neuropsychological Assessments of students at a rate not to exceed \$4,000.00.
- 4.04 Motion to accept the Superintendent's recommendation and approve the following Student Observation Placements in the Readington Township School District as follows:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Natalia Mykael	Warren County Community College/ Observation	Erica Appelgate/RMS	20 hours over the Spring 2019 Semester
Monica Placzankis	Rutgers University/ Observation	Kelli Marella/WHS	20 hours over the Spring 2019 Semester

- 4.05 Motion to approve the Services Agreement for International Center for Leadership in Education (ICLE) Senior Fellow Eric Sheneringer to be the Welcome Back Opening Keynote presenter on the In-Service Day scheduled for September 3, 2019, at a rate of \$6,000.00 funded through the Every Student Succeeds Act (ESSA) Title II 2019-2020 funds.  
(Attachment 4.05)

- 4.06 Motion to approve the Special Education Extended School Year Preschool Program to occur Monday through Thursday from 9:00 - 11:00 am between July 1 - August 1, 2019.
- 4.07 Motion to approve the Special Education Extended School Year Autism, Extended Day Preschool, Life Skills and LLD classes to occur Monday through Thursday from 9:00 am - 1:00 pm from July 1 - August 1, 2019.
- 4.08 Motion to ratify and approve home instruction for student S-187 from February 5, 2019 through April 5, 2019. Services to be provided by Stepping Forward Counseling Center at a rate of \$75.00 per hour for 10 hours per week.
- 4.09 Motion to ratify and approve 2018-2019 Level One Services from the New Jersey Commission for the Blind and Visually Impaired for student S-207 effective January 16, 2019 at a cost of \$1,040.92.
- 4.10 Motion to ratify and approve an extension for home instruction for student H-082 for 10 hours per week from February 11, 2019 through April 11, 2019. Services provided by Oxford Consulting Services, Inc. at a rate of \$70.00 per hour.

**PERSONNEL**  
**Committee Report**

Motion to adopt 5.01 - 5.04

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

NAME	POSITION
Lauren Webster	Substitute Teacher/Aide

5.02 Motion to approve Courtney Calamito as a Special Education Chaperone for the Readington Middle School Gaming Club from March 1 to June 15, 2019 for two hours a month at their contractual rate.

5.03 Motion to ratify Denise Hawkins as a Special Education Chaperone for the Readington Middle School Drama Club from February 12 - 28, 2019 at her contractual rate not to exceed \$650.00.

5.04 Motion to acknowledge the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Kelly Hunt	Bus Driver (80-06-D6/anr)	April 1, 2019

## **COMMUNICATION**

### **Committee Report**

Motion to adopt 6.01 - 6.03

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

:

- Policy 2610 - Educational Program Evaluation
- Policy 5337 - Service Animals
- Policy 7440 - School District Security

- Regulation 7440 - School District Security
- Policy 8561 - Procurement Procedures for School Nutrition Programs
- Policy 8860 - Memorials

6.02 Motion to accept the Superintendent's recommendation and approve the revised calendar for the 2018-2019 school year.  
(Attachment 6.02)

6.03 Motion to accept the Superintendent's recommendation and approve the calendar for the 2019-2020 school year.  
(Attachment 6.03)

## **UNFINISHED BUSINESS**

## **NEW BUSINESS FROM BOARD**

## **OPEN TO THE PUBLIC**

## **EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:



Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB/personnel matters relating to employees 6618, 4330, a legal matter relating to employee 5885, litigation and personnel/benefits budget review for approximately 45 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

### **RETURN TO PUBLIC SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

#### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

### **ADJOURNMENT**

**Motion to Adjourn at \_\_\_\_\_**

**Motion:**

**Second:**

**Roll Call Vote:**

#### **ROLL CALL:**

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	